

BranchGoalsMethodsIdeas-Tom

SCD Branch Goals and Methods
Ideas Tom has explored 2012-2014
February 19, 2014

- + Publish Branch member documents on website
 - + Articles and Bylaws, branch processes, standing rules
 - + Dance event checklists and calendar
 - + Democratic rules of order
 - + ScdBodBusinessIssues spreadsheet
 - + Register online and pay electronically with PayPal
 - Online fillable and saveable pdf form
 - + Branch membership webpage ; online membership form ; online roster.
- + Develop Goals and Methods committee process BranchGoalsMethodsProcess.doc
- + Document Branch Standing Rules BranchStandingRules-99.doc
 - + Standing rules are the Branch's important policies and practices
 - + Branch process documents
 - + Washington nonprofit corporation important documents and guidelines
 - + Management Board Business by Email
 - + Branch and Board meeting process
 - + Track Branch Business Issues ScdBodBusinessIssues.xls
 - + Treasurer collection and expenditure of funds
- + Document Management Board office and committee methods BranchMethods.doc
 - + Facilitate training new person and discuss opportunities for process agreement and improvement
 - + Identify interface methods that are visible to the Branch
 - + Additional detailed documents describe how to perform the interface methods
- + Develop and document Treasurer methods BranchMethodsTreasurer.doc
 - + Publish treasurer transactions on website; continuous audit
 - + Track transactions for Columbia Dance Center room rent & Unique Dances teacher
 - + Track transactions for Dinner Dance
 - + Record private donations in a separate worksheet to maintain anonymous donors
 - + Calculate Branch Equity
 - + Chart of daily Balance and Equity during the membership year
 - + Develop electronic checkbook register
 - + CCU electronic bill pay
 - + Establish PayPal bank account
- + Develop and document Secretary methods BranchMethodsSecretary.doc
 - + Maintain Secretary meetings and correspondence notebook of Branch affairs on the website
 - + Improve Branch communication with RSCDS HQ
- + Support additional detailed methods documents
 - + BranchMethodsTeacher.doc
 - + BranchMethodsPerformance.doc
 - + BranchMethodsNewsletters.doc
 - + BranchMethodsDinnerDance.doc
 - + BranchMethodsWebsiteDocuments.doc
- + Publish newsletters on website; latest editions accessed with password
 - + Newsletter viewed by a wider audience; attracts & influences non-members
 - + Archive branch history
 - + Develop newsletter goals and policy
- + Learn WA non-profit & 501(c)(3)
 - + File annual report, IRS form 990-N e-postcard
 - + File amended Branch Articles with WA Secretary of State
- + Learn about Branch liability shields; compare PDX & Seattle & SF
 - + National Folk Organization Insurance
 - + Washington nonprofit corporation
 - + Branch dance class; identify Branch classes, teachers, and financial report
- + Collaborate to host Youth Weekend West with Dinner Dance
 - + Separate treasurer account
 - + Paypal account
 - + Nametags
- + Name badges; SCD Branch nametag to Dinner Dance participants

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- + Improve ElderAudience listing; select video
- + Performance team; utilize PT goals & methods document
 - + Those Russians ; TAC summer school
 - + Spark Dance ceildh act
 - + Demo at Happy Hoppers square dance
- + Upload YouTube videos of Scottish Dance activities
- + Operate Facebook page; upload photos and invite dancers to events
- + Enhance social friendships; equal priority with learning dance skills
 - + Social time after dance class.
 - + Clark County Fair performance, sandwich & sundae social
 - + Attend other folk dance groups' events with similar dance interests
 - Square Dance, Irish Ceili dance, Contra, English, Youth Folk dance
 - International Folk dance
- + Promote health benefits of dancing; pedometer; Move to the Beat of the Music
- + Devise a dance, explore hexagon set